



MAGNET COVE HIGH SCHOOL EAST

Syllabus & Contract

I am happy to be back in the classroom with my students for the 2022 - 2023 school year. I am pleased that you and your child has chosen to participate in the EAST program this upcoming year at MCHS. My goal is to create an environment that will make this one of the most memorable experiences of their high school career. To do this, I am counting on your help. Experience shows that parental involvement is a key ingredient to success. If parents are actively involved in their student's learning, there is a greater success rate. Thank you for trusting me with your child. I do not take this task lightly and will do my best to challenge them to grow personally, professionally and academically.

In this class, students will have the opportunity to develop skills they will use for the rest of their life. They have chosen to be part of MCHS EAST and a wonderful opportunity to learn and do things they have only dreamed of doing. The prize is here; they just have to make the effort to open the door and claim it. I want my students to embrace the EAST opportunities and I will do my best to help them succeed.

WHAT DOES EAST STAND FOR?

- EAST stands for **EDUCATION ACCELERATED** by **SERVICE** through the use of **TECHNOLOGY**

WHAT DO WE DO IN EAST?

- EAST is a **SERVICE** and **TECHNOLOGY-based** class in which we partner with our **COMMUNITY** and **LOCAL BUSINESSES** to solve real-world problems.
- We work in **TEAMS** to accomplish **PROJECTS** which **BENEFIT OUR COMMUNITY PARTNERS. (OUR SCHOOL DISTRICT, "THE PANTHER PASS" STORE, ETC)**



HOW DO WE LEARN IN EAST?

- EAST is **NOT** a **LECTURE** class!!! We learn by **DOING, TRIAL & ERROR, and by LEARNING from our PEERS.**
- **ATTENDANCE** is **PRIORITY** because everything we do is based on **HANDS-ON** in **CLASS PARTICIPATION**
- In EAST we **WATCH TUTORIALS** on **YOUTUBE** to help us learn how to work with **EQUIPMENT** and **TECHNOLOGY PROGRAMS** in order to accomplish our projects.
- EAST is **SELF PACED** and is going to be **CHALLENGING** at times!!
- EAST is going to **PUSH YOU** out of **YOUR COMFORT ZONE!!!**



HOW AM I GOING TO BE GRADED IN EAST?

- FILLING OUT YOUR WEEKLY GRADING FORM WHICH WILL BE POSTED IN **GOOGLE CLASSROOM** IS A **MUST** (GOOGLE Documents)
- YOU WILL **NOT** be allowed to **TURN IN** your **WEEKLY GRADING** if **MORE THAN 2 DAYS LATE** for **½ CREDIT. (UNLESS EXCUSED ABSENCES OR SCHOOL BUSINESS)**

NOTE: YOU WILL ALSO BE **GRADED** ON YOUR **WEEKLY PARTICIPATION** AS **OBSERVED** BY THE **FACILITATOR** on a **DAILY BASIS.**

- **EVERYONE** WILL TAKE PART IN A **GROUP PROJECT**
- WE WILL **NOT** TAKE ANY **WRITTEN TESTS!!!**
- STUDENTS **MUST MAINTAIN AN 80(B) AVERAGE TO REMAIN IN EAST THE FOLLOWING SEMESTER.**



MCHS EAST Weekly Grading Form

(Complete ON MONDAY)

Questions: (5 points)

Answer the following questions. (Nothing or IDK is not an acceptable answer)

1. What advice can you give new EAST students?
2. What is one thing you contributed to this EAST program? Explain

GOALS for the WEEK: (10points) Must be filled out the Friday before the week starts, use as a way to plan out your project and what tasks need to be accomplished. Set a SMART goal and work hard to achieve it. (Specific, Measurable, Actionable, Realistic, and Timely)

| | |
|--|---|
| Project -What do you want to accomplish this week for your project? What do you want your team to accomplish this week? | Personal -Based on an EAST Standard . EAST Skills. |
| Goal: | Goal: |

Photo Evidence: (10 points) **DO NOT PASTE THE PHOTO ON THIS DOC.**

UPLOAD A PHOTO of your PROJECT EVIDENCE.

THIS MUST BE A JPEG FILE NAME:

- Project Name
- Students Last Name and photo #. (ADD to the Photo Documentation folder for EACH project.)

A PHOTO OF YOU with your Chromebook **WILL NOT BE ACCEPTED.**



(Complete ON FRIDAY)

Review your GOALS and Explain what you did to REACH your goal.

Be SPECIFIC in your Reasons. NOT JUST 1 Sentence.

| Project Goal: (5 points) | Personal Goal: (5 points) |
|---|--|
| | |



EAST FACILITATOR WEEKLY OBSERVATION PARTICIPATION FORM

Each week I will fill out a weekly observation on each student's participation level for the week. The maximum amount of points a student can receive is 24. There are 6 EAST skills that I am looking for as far as participation each week. 4 - Strongly Agree is the max in each different EAST skill category.

| EAST Skill Observed | 1 - Strongly Disagree | 2 - Disagree | 3 - Agree | 4 - Strongly Agree |
|---|------------------------------|---------------------|------------------|---------------------------|
| Student is identifying daily tasks to be completed. | | | | |
| The student is setting daily and weekly goals to ensure they are making progress | | | | |
| Students are working throughout the period to accomplish approved EAST-related work | | | | |

| | | | | |
|---|------------------------------|---------------------|------------------|---------------------------|
| Student is able to evaluate the effectiveness of the work they are doing and redirect their actions when needed | | | | |
| EAST Skill Observed | 1 - Strongly Disagree | 2 - Disagree | 3 - Agree | 4 - Strongly Agree |
| Students are accessing resources that are helping them learn and progress | | | | |
| Student is pushing themselves to learn new soft and hard skills. | | | | |

Student Standard Participation Grade (24 Points Possible): / 24

Common Points of Feedback

- Student delays at starting work and/or quits early.
- The student needs more focus and to work throughout the period.
- Student needs to set daily and weekly goals.

Common Points of Feedback continued

- Student needs to challenge themselves to be problem solver
- Student needs to spend time finding useful resources (tutorials, community partnerships, etc.)
- The student isn't balancing their work expectations (not completing work related to a project, tech skill development, or research)
- Student is not working as a productive team member.
- The student is spending class time working on work not related to EAST.



General Expectations of the Students:

- View their **SPOT** in this course as a **PRIVILEGE**, not a **RIGHT**, and **BEHAVE** accordingly.
- Abide by the **SCHOOL COMPUTER POLICIES, CLASS POLICIES** both written and as instructors provide.
- Realize that EAST hardware and software are **ONLY** to be used for **ACADEMIC PURPOSES**.
- Accept the challenge and responsibility of constructing their learning.
- Help **NURTURE** and **MAINTAIN** a **PRODUCTIVE, WORK-LIKE, BUSINESS-LIKE** atmosphere.
- Work well with **OTHER STUDENTS**: as a member of a **PROJECT TEAM** and as individuals willing to **HELP** others **LEARN** for the **BENEFIT** of the **PROGRAM, SCHOOL, and COMMUNITY**.
- Bring with them a sense of **DETERMINATION** and **“STICK-WITH-IT-NESS”**. They should recognize that **“REAL WORLD”** type challenges **AREN'T EASY!**



How Do We Communicate & TURN-IN Assignments in EAST

1. *Google Classroom* (Students **WILL** receive a class code and **MUST** join) This is where teachers will **POST** their **STUDENTS' ASSIGNMENTS**. Students will **TURN -IN ASSIGNMENTS**
2. *REMIND* (Teachers will **POST** their **STUDENTS' ASSIGNMENTS** and **REMINDERS** about upcoming **PROJECT DUE DATES**.)

I look forward to working with you all this upcoming year. If you have any questions you can contact me via email at hartsells@magnetcove.k12.ar.us My Planning period is from 2:34 PM - 3:23 PM (Monday - Friday) I am also available after school by appointment.

Sincerely,

Shane Hartsell



STUDENTS & PARENTS:

These are the codes to your google classroom & REMIND listed by each period. If you are enrolled in one or more of these periods, you **NEED** to sign up **INDIVIDUALLY** for **EACH** class you are enrolled in. (Example: You may be in 7th Period EAST I - IV and 8th Period EAST I - IV, sign up for BOTH classes in Google Classroom and Remind)

Google Classroom Codes

1ST PERIOD: [x3vhaef](#)

2ND PERIOD: [bjaqxar](#)

3RD PERIOD: [akbpcyb](#)

4TH PERIOD: [jhhnfp5](#)

5TH PERIOD: [gkpud7o](#)

6TH PERIOD: [4zav6gq](#)

7TH PERIOD: [flbhw3q](#)

REMIND CODES

[@mageast1](#)

[@mageast2](#)

[@mageast3](#)

[@mageast4](#)

[@mageast5](#)

[@mageast6](#)

[@mageast7](#)



MAGNET COVE HIGH SCHOOL EAST Contract

Failure to meet the following requirements CAN and WILL cause the recommendation of students to be removed from ANY and ALL EAST periods. We have only a certain amount of spots available for each EAST Class period. **IF YOU ARE NOT HERE TO WORK, THEN YOU ARE IN THE WRONG CLASS!!! THIS IS NOT STUDY HALL OR YOUR GAMING CLASS!!!**

- Students **WILL BE REQUIRED TO TURN-IN THEIR MCHS WEEKLY GRADING FORM ON GOOGLE CLASSROOM EACH FRIDAY ALONG WITH AN UPLOADED PHOTO of your PROJECT EVIDENCE.**

THIS MUST BE A JPEG FILE NAME:

- Project Name
- Students Last Name and photo #. (ADD to the Photo Documentation folder for EACH project.)

A PHOTO OF YOU with your Chromebook **WILL NOT BE ACCEPTED.**

- Students **WILL BE REQUIRED TO WIPE DOWN EQUIPMENT INCLUDING THEIR AREAS, KEYBOARDS, & MICE AT THE END OF EACH PERIOD**
- Students **MUST MAINTAIN A 80 (B) AVERAGE** in order to remain in EAST the following semester.

- **DESTRUCTION** and or **THEFT** of EAST property **WILL result in DISMISSAL from the PROGRAM.**
- Failure to **COMPLETE** or even **ATTEMPT** projects is **UNACCEPTABLE** and **WILL be GROUNDS for DISMISSAL from EAST.**
- EAST is about **TEAMWORK.** Failure to be able to work with others is **UNACCEPTABLE.**

- **NO CELLPHONES OUT PERIOD!!!**

First Offense: Lunch Detention (Lose Semester Test Exemption) Students will forfeit his/her right to use their personal electronic device during breakfast and lunch for a three-week (15 school days) period and will be required to turn their phone into the office upon arrival and may pick it back up after 8th period.

- **Second Offense:** Saturday School - Students will forfeit his/her right to use their personal electronic device during breakfast and lunch for a four-week (20 school days) period and will be required to turn their phone into the office upon arrival and may pick it back up after 8th period.
- **Third Offense:** In-School Suspension - Students will forfeit his/her right to use their personal electronic device during breakfast and lunch for the remainder of the school year and will be required to turn their phone into the office upon arrival and may pick it back up after 8th period.
- **Repeated Offenses:** Out-of-School Suspension to Expulsion

UNAUTHORIZED RECORDING - Students WILL NOT use personal or school devices to make a video or audio recordings of other students, school or district personnel, visitors, or anyone on school premises at any time without permission from a school authority. The principal, or his designee, may exercise more extreme action in severe situations, or in situations in which a student has been involved in other rule infractions.

- **NO GAMES OR MOVIES (which includes Youtube NOT related to tutorials, NETFLIX, HULU, AMAZON MOVIES, APPLE APP MOVIES, or any other movie sites) (Also included in this is social media sites such as TikTok, Facebook, Instagram, Snap Chat, etc. (GAMING SITES included.)**

FIRST OFFENSE: RECEIVE A 0 on DAILY PARTICIPATION FOR THAT DAY.

SECOND OFFENSE: COMPUTER PRIVILEGES REVOKED FOR 2 WEEKS, WRITE UP, (MUST COMPLETE WRITTEN WORK AS ASSIGNED BY THE FACILITATOR.)

- **BATHROOM PASSES: 3 per Semester**

NOTE: If you have a **DOCUMENTED MEDICAL CONDITION** you can have more. **MUST** be approved by **Mr. Eskola**

If you feel that you can not abide by this contract, then **EAST** is **NOT** the place for you.

I have read this contract and agree to abide by all rules mentioned above. Failure to will terminate my chances of remaining in the EAST program.

Student's Signature: _____

Date: _____

Parent / Guardian Signature _____



Image Release. During the current school year, your child's image/photograph or work may be included in a classroom or school project that could be used in one of the following ways:

- **Used as a demonstration project/activity in EAST workshops/classes/conferences**
- **Posted on the school or EAST Websites.**
- **Submitted for competition for EAST Conference or EAST grants.**
- **Appear on a videotape made during a student presentation of their project, or in broadcasts or videotapes demonstrating computer multimedia in general**
- **Videotaped to appear in a school-related program to be used by a local television station or school/county project**
- **Used in a printed publication such as a newspaper or magazine**

While your child's name may accompany the photo, no last name or address will be included with your child's picture when publishing on the Web.

Please sign the release form below and return this sheet to your child's school. Your permission grants us approval to publicize without prior notification and remains in effect until revoked. Thanks!

Sincerely,

Shane Hartsell

Shane Hartsell
EAST Facilitator
Magnet Cove High School
hartsells@magnetcove.k12.ar.us
(501) 332 - 5466 EXT 511



- **I/We DO give permission for**
_____’s(*Child’s full name*)
image/photograph or work to be used as described above. We are willing to release this into the public domain and understand that no monetary compensation will be given for the use of the materials.

- **I/We DO NOT give permission for**
_____’s(*Child’s full name*)
image/photograph or work to be used as described above.

Parent/Guardian Name _____ (Please print clearly)

Parent/Guardian Signature _____

Phone Number _____

Date _____

Email Address: _____



MCHS EAST Classroom RULES & Procedures

1. **BE ON TIME!!!** (In your assigned seat when **TARDY BELL** Rings)
2. Come Prepared to **GO TO WORK.** (This is **NOT STUDY HALL**)
3. **CHECK GOOGLE CLASSROOM DAILY!!!**
(THIS IS HOW WE COMMUNICATE) TURN IN YOUR MCHS WEEKLY GRADING FORM WHICH WILL BE POSTED ON MONDAY OF EACH WEEK DUE FRIDAY OF EACH WEEK.
4. **NO HORSE-PLAYING IN THIS CLASS, PERIOD!!!** (WE HAVE EQUIPMENT THAT

**COSTS THOUSANDS OF DOLLARS
IN THIS CLASSROOM.**

- 5. NO CELL PHONES OUT (THEY ARE TO
BE IN YOUR BACKPACK TURNED OFF)**

**NOTE: IF I SEE IT, THIS IS AN
AUTOMATIC WRITE UP AND PHONE WILL BE
TURNED INTO THE OFFICE. NO QUESTIONS
ASKED!!!**

- 6. NO COMPUTER GAMES OR SURFING THE
INTERNET (THIS INCLUDES THE
FOLLOWING: YOUTUBE THAT DOES NOT
RELATE TO A TUTORIAL, TIC-TOK, HUDL,
HULU, AMAZON PRIME MOVIES,
FACEBOOK, SNAPCHAT, INSTAGRAM, OR
ANY OTHER SOCIAL MEDIA APP.**

**1ST OFFENSE: WARNING (DEDUCTION IN
PARTICIPATION GRADE FOR NOT BEING ON
TASK)**

**2ND OFFENSE: WRITE-UP AND LOSS OF
COMPUTER PRIVILEGES FOR 2 WEEKS WITH**

OFFICE REFERRAL. ALTERNATIVE ASSIGNMENT BY FACILITATOR

3RD OFFENSE: WRITE-UP, OFFICE REFERRAL, RECOMMENDATION TO BE REMOVED FROM EAST CLASS.

7. BE A TEAM PLAYER!!! (EAST IS ABOUT TEAMWORK!!! OUR PROJECTS REQUIRE STUDENTS TO WORK TOGETHER)

8. I CAN'T ATTITUDE IS NOT AN OPTION!!! (ALWAYS DO YOUR BEST!!!)

9. STUDENTS WILL BE REQUIRED TO TURN-IN THEIR MCHS WEEKLY GRADING FORM ON GOOGLE CLASSROOM EACH FRIDAY ALONG WITH AN UPLOADED PHOTO of your PROJECT EVIDENCE.

THIS MUST BE A JPEG FILE NAME:

- Project Name
- Students' Last Name and photo #. (ADD to the Photo Documentation folder for EACH project.)

A PHOTO OF YOU with your Chromebook WILL NOT BE ACCEPTED.

10. MAKE SURE YOU LOG OFF AND SANITIZE YOUR COMPUTER STATION AT THE END OF THE PERIOD.

11. MAKE SURE ALL EQUIPMENT IS PUT BACK UP IN ITS PROPER PLACE AT THE END OF THE PERIOD!!!

12. MAKE SURE YOU ARE TAKING CARE OF THE EQUIPMENT!!!

NOTE: ANY DESTRUCTION OF EAST PROPERTY IN THIS CLASSROOM IS GROUNDS FOR REMOVAL!!!